

Individualized Immersion Program Proposal Guidelines

Please use the following guidelines in putting together your individualized program proposal for immersion. Your proposal must have the two sections and all signatures in order to be approved by the IS committee.

Sections

A. Vision

This is a summary description of the topic and purpose of your individualized immersion program. Include an explanation of why you want to do the study you are proposing.

B. Goals and Activities

State the specific goals and activities of your individualized program. How will you spend your days during Immersion? Include information such as name(s), positions, locations, and contact information of your supervisor/instructor or any other specific contacts you have made, titles and authors of texts, other resources, how often will you be engaged in your study and in what time frame you will be completing it, and specific activities/tasks you hope to complete. Remember that these may be revised as you work with your MVS advisor prior to the start of immersion.

Signatures

- 1. Your signature**
- 2. Your advisor's signature**
- 3. Your parent or guardian's signature**

ALL these signatures are required at the time your proposal is submitted for approval as shown on the immersion application form.

Other things to keep in mind:

- The Individualized Immersion Program option is intended primarily for juniors and seniors. Exceptional sophomore proposals will be approved on a limited basis.
- Students are discouraged from using a family member as their supervisor, instructor, or mentor through an individualized program. Students are encouraged instead to use their family connections to establish relationships with other professionals in the same field to serve as instructors, supervisors, or mentors.
- Proposals are due the same day as all other immersion applications.
- A typed copy of your proposal is to be attached to your immersion application *indicating the Individualized Immersion Program as your first choice*. Please e-mail an electronic copy of your proposal to Mrs. Anne Griffith at grifa@mvschool.com on or before that same deadline.
- Proposals will be reviewed by the Independent Study committee, and students will be notified as to their approval status as soon as possible. Approval will be considered final at the time final immersion placements are posted for the upper school.

- Once your individualized program has been approved, you will be assigned an MVS advisor. This advisor will meet with you several times prior to the start of immersion to facilitate your planning. Planning must be completed with any travel or transportation plans and contacts finalized well ahead of the start of immersion.
- You and your advisor must work out a specific assessment plan *prior to the start of immersion*. How will your program be graded? Specific goals and ideas must be agreed upon and articulated in writing.
- Your advisor will inform you of other specific requirements such as open house presentations, information for the immersion issue of the Bulletin, and a final self-evaluation paper documenting your study for our library.